



TOUCH FOR HEALTH
HEALING THE WORLD, ONE BALANCE AT A TIME!

TFHKA Call for Speakers Presenter Application Checklist

There are 2 separate Forms for you to submit for the TFHKA Call for Speakers – Presenter Application process. The Speaker Application Form and the Course Application Form. BOTH are required to be completed in full for your application to be processed.

You will need to have the following information prepared to insert into the online Presenter Application forms. We recommend that you create a word document, to keep all your data together, then copy/paste it into the form. *(If something happens and your computer shuts down while you're in the process of your submittal you will still have all your information on your word doc to start again.)*

Here's What you'll Need:

Step ONE: Speaker Application Form Checklist:

- ✓ **Personal Contact Information**
 - Name
 - Address
 - Phone
 - Email
 - Website
- ✓ **About your Education**
 - TFH Training
 - Degree
 - Certifications
- ✓ **Presenting Experience**
- ✓ **Presenter Bio:** (between 60-125 words)
- ✓ **Headshot/Photo**
 - Max. file size 20MB
(JPG or PNG, 512x512 pixels to 1024x1024 pixels, max photo size 2MB)

If you have any questions, or need assistance prior to starting the Presenter application process, please contact admin@touchforhealth.us

Once you have your Presenter information prepared:

Complete the Speaker Application form

(this you only need to do once)

<https://www.touchforhealth.us/speaker-application/>



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Step TWO: Course Application Form Checklist:

✓ Presentation

- **Topic**
- **Title & Subtitle**
- **Length of Presentation (30m, 60m, 90m, or other 2 hour, ½ day, Full day, 2-Day)**
- **What level of experience is your presentation appropriate for?**
 - **TFH Students, Instructors, Inst/Consultants, All Levels**
 - **Is the information to be presented – (Intro, Basic, Intermediate, Advanced)**

✓ Presentation Description (150 words or less)

- Be clear in explaining what people will learn by attending your presentation on this topic. What is the problem you are going to help solve? What will this presentation help participants do better, or understand more clearly, or use more effectively? How will this new knowledge enhance their Kinesiology practice?

✓ Presentation Objectives

- 5 bullet points of primary goals/learning outcomes of the presentation

✓ Outline of the Presentation

- Include approximately how many minutes each section of the outline will take
- Example: 0-5 minutes: Welcome/Introduction

✓ Bibliography

- Include any books, videos, or other reference/resource materials that you will reference during your presentation.

Once you have your Course information prepared:

Complete the Course Application form

<https://www.touchforhealth.us/course-application/>

You may submit more than 1 course application, if you have multiple topics you'd like to be considered. Or if you'd like to be considered for a Main Conference event, and a pre or post- conference workshop, you'll need to submit a Course App for both.

**See an Example of information to prepare for your Course Application form on the following page.*



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Below is an Example of KEY information you'll want to prepare in advance for your Call for Speakers proposal to make it easy to submit your Course application.

Presenter Bio Example:

Crystal Wonderful is the founder of I Love Teaching TFH in Middleton, USA. She began exploring different wellness modalities looking for relief from chronic health issues to enhance her own personal health, and then became passionate about sharing what she was learning with others. Crystal has been studying energy balancing and Touch for Health since 1985, and has been a TFH Instructor/Consultant since 1989. She is also certified in Reiki, Brain Gym®, and PKP. To learn more about Crystal and her wellness company visit:

www.ILoveTeachingTFH.com

Presentation Topic Example: Wheel Balance

Presentation Title Example: Finding Your Flow for Effective Wheel Balances

Subtitle Example: Simple Strategies to See 5-Element Relationships for Energy Balancing Success

Course Description Example:

Do you sometimes feel challenged to find the optimal starting point for a 5-Element Wheel Balance? Are you looking at a Beaver Dam, Triangles, Squares, or Spokes...? Do you get confused and feel unsure of what to do next? During this 30-minute workshop you will learn simple strategies to better understand how to determine quickly and easily what you are looking at with the relationship of “locking” and “unlocking” muscles, and where to start your balance for best results. As a student, this presentation can help you gain confidence in seeing the relationships between the muscles, meridians, and enhancing energy flow for doing 5-element balances. As a TFH teacher, discover teaching tips to be able to share with your students to help take these somewhat complicated concepts to new levels of understanding.

Course Objectives: Example *you will need to list 3-5 Course Objectives

1. Quickly and Easily Identify Energy Flow Patterns for Wheel Balances

Example	Title: Finding Your Flow for Effective Wheel Balances
Minutes	Information Presented in this Course
5 minutes	<i>Welcome & Introductions</i>
5 minutes	<i>Understanding the Wheel</i>
15 minutes	<i>Identifying Energy Patterns to Determine Your Starting Meridian</i>
5 minutes	<i>Tips and Techniques to Practice Working with the Wheel</i>
Total 30 min	

Bibliography Example:

1. *Touch for Health - The Complete Edition*, by John Thie, DC and Matthew Thie, M.Ed.